

18 January 2017

Scheme of Delegation

Purpose

For decision.

Summary

Members are requested to approve an updated version of the current Scheme of Delegation for the LGA and IDeA for onward recommendation for approval to the LGA Properties and LGMB Company Boards.

Recommendation

That the Leadership Board agree the proposed scheme of delegation for the LGA and its associated companies (**Appendix A**), prior to this being presented to the individual company boards for agreement.

Action

To implement the recommendation – Strategic Finance Manager.

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Position: Strategic Finance Manager
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Scheme of Delegation

Background

1. The Scheme of Delegation was last reviewed and approved by the former LGA Resources Panel in 2012. The current Scheme of Delegation does not provide cover for the delegation of activities into the two property companies.
2. The attached proposed updated Scheme of Delegation reflects the current structure of the LGA. It is proposed that members take this opportunity to include LGA Properties and LGMB delegation into a single policy document.

Proposed scheme of delegation

3. The Scheme of Delegation for the LGA and its associated companies is included at **Appendix A**. In broad terms this states that:
 - 3.1. Member approval for all financial transactions is provided in advance of the financial year, through the annual business planning and budgeting process;
 - 3.2. Senior Management Team (SMT) approval is required for any new proposals not covered by the business plan and budget; and
 - 3.3. Member approval is required for all new proposals or budget changes (virements) exceeding £250 k in value.

Next steps

4. The Leadership Board is asked to agree the proposed scheme of delegation for the LGA and its associated companies (**Appendix A**), prior to this being presented to the individual company boards for agreement.